

NAME: _____

JOB: _____

CTMS VOLUNTEER SURVEY – 2003

Dear 2003 Festival Volunteer:

Thanks for all your efforts at making this year's festival another successful event! In an effort to serve you and your area better in the future, the Volunteer Coordination Committee is looking for some new information this year.

We are trying to develop some **new ways to recruit volunteers**. Specifically, we are interested in hearing from folks who work for companies or are affiliated with other organizations or groups that sponsor volunteer activities for their community. If you know of any group or employer, please indicate the information below, and how you know about it. Examples include service organizations (e.g., Lion's Club, or Rotary Club), schools, churches, temples, or mosques, etc.

COMPANY OR ORGANIZATION NAME: _____

CONTACT PERSON: _____

CONTACT INFORMATION: _____
(PHONE, EMAIL ADDRESS, WEBSITE ADDRESS)

HOW I KNOW ABOUT THIS GROUP: _____

ANY OTHER SPECIFIC SUGGESTIONS FOR RECRUITING VOLUNTEERS?

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As in past years, we ask that you help by responding to these questions about your volunteer duties, so that we can continue to improve your entire volunteer experience. Please fill out this questionnaire and mail it back to CTMS in the return envelope provided. If you have any further comments or suggestions, please feel free to write or type your comments separately. Thanks again, and we look forward to seeing you again next year !!

The Volunteer Coordination

Committee

| What shift(s) did you work? | |
|--|--|
| Did you clearly understand, before the Festival, what you were supposed to do, what time you were expected to work, and where you were going to work? | |
| Was the printed training information you received at the training meetings thorough and complete? What would you change or add to it? | |
| Do you think there were enough volunteers assigned to your job? Were you kept so busy that you could not do your job properly? | |
| Do you think there were too many volunteers assigned to the same job as you were? Were you bored? | |
| Was your job too difficult or strenuous for you in any way? Please explain. | |
| Was there an extremely busy time during your shift? When was it? Do you feel you needed more help during this time? | |
| Was there an extremely quiet time during your shift? When was it? | |
| Did you run into any difficulties or situations that you didn't expect or didn't know how to handle? What were they? What did you do? | |
| Is there anything you think CTMS should have provided or advised you to bring with you that would have made your job easier, more comfortable, or more efficient? | |
| Were you able to get away during your shift to use a restroom if you needed one? If you were alone at your position, did someone come around and offer to relieve you temporarily so you could use a restroom? | |
| Were there any problems that you were aware of that need correction for next year? | |
| Would you volunteer for next year? If not, why not? | |

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Thank you very much for completing and returning this questionnaire. Please write any comments specific to your volunteer job on a sheet of paper. Please write any other comments relative to the festival in general on a separate sheet of paper. Return both to CTMS, 4401 Trancas Place, Tarzana, CA 91356-5399.