



## FESTIVAL FOOD VENDOR APPLICATION - 2011

You are invited to submit your application to participate as a food vendor at the **Fall Equinox Folk Music, Dance and Storytelling Festival**, presented by the California Traditional Music Society (CTMS). The Festival is held at the **Rancho Cordillera del Norte (9015 Wilbur Ave, Northridge, CA)** on **September 10<sup>th</sup> and 11<sup>th</sup>, 2011** from **10:00am until 5:00pm**.

The right to operate a food and beverage concession and to procure, prepare and sell food items, is subject to the terms of this agreement. Fees are as follows:

**1-day** (either Saturday or Sunday from 10:00am-5:00pm or any fraction there of): **\$100**

**2-day** (both Saturday and Sunday from 10:00am-5:00pm or any fraction there of): **\$150**

**\*10% suggested donation of gross sales**

Please submit your application fee with this form, made payable to the California Traditional Music Society, no later than August 15<sup>th</sup>, 2011. Food vendors are accepted on a first come, first served basis, so please submit your application in full as soon as possible.

### REQUIREMENTS:

1. Vendor must provide CTMS with a Certificate of Insurance naming CTMS as an additional insured, a copy of their current 2011 business license, resale license, and health permits with your application.
2. In addition to providing your health permit and certificate of insurance, you must contact the Los Angeles County Health Department regarding a single event/weekend health permit for the Festival. Please call (818) 902-4439.
3. Vendor is responsible for their own refrigeration needs, ice, personnel, food, and service vehicles.

### FOOD SERVICE EQUIPMENT SET-UP HOURS:

Vendor must be completely set up by 9:00am the day of the Festival for Fire Marshall and Health inspections. You may begin to set up as early as 7:00 AM on September 10<sup>th</sup>, 2011.

### FOOD SERVICE OPERATING TIMES DURING FESTIVAL:

Saturday 9/10/11 from 10:00am until 5:00pm

Sunday 9/11/11 from 10:00am until 5:00pm

### SECURITY/LIABILITY

CTMS is not responsible for lost, stolen or damaged vendor equipment during the contract period.

### FOOD SERVICE EQUIPMENT REMOVAL

Food service equipment must be removed immediately following the end of the Festival (Sunday at 5:00pm). All areas must be left clean and in good condition prior to permanently leaving the premises. Areas will be inspected by appointed CTMS and/or Rancho staff.

CALIFORNIA TRADITIONAL MUSIC SOCIETY

4924 Balboa Ave #637, Encino, CA 91316

Phone: (818) 817-7756

Email: [info@ctmsfolkmusic.org](mailto:info@ctmsfolkmusic.org)

Website: [www.ctmsfolkmusic.org](http://www.ctmsfolkmusic.org)

Rev:5/6/11

The FALL EQUINOX FOLK MUSIC, DANCE & STORYTELLING FESTIVAL  
September 10<sup>th</sup> and 11<sup>th</sup>, 2011 (10am-5pm)

---

## FOOD VENDOR APPLICATION

---

Name of Seller: \_\_\_\_\_

Name of Business: \_\_\_\_\_

Address: \_\_\_\_\_  
\_\_\_\_\_

Telephone/Business: \_\_\_\_\_ Fax: \_\_\_\_\_ Home: \_\_\_\_\_

Email: \_\_\_\_\_ Website: \_\_\_\_\_

**Festival Food Vendors will be listed on the Equinox Festival Webpage. The listing will include a short description (provided below) and a link to your website.**

Description of food: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Price Range: \_\_\_\_\_

Any Special Booth Requirements (include power requirements): \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

EXACT Size of Your Booth: \_\_\_\_\_

-----FOR OFFICE USE-----

Received:

Approved:

---

## Optional - RENTAL EQUIPMENT REQUIRED:

---

8 foot table (\$15/each) How many \_\_\_\_\_ Total \$ \_\_\_\_\_

Umbrella & Base (\$40/each) How many \_\_\_\_\_ Total \$ \_\_\_\_\_

---

## FESTIVAL PASSES

---

Please provide CTMS with the number of food service personnel and vehicles that you will be using during the Festival weekend below.

# of Food Service Personnel \_\_\_\_\_

# of Food Service Vehicles \_\_\_\_\_

---

## INDEPENDENT CONTRACTOR STATEMENT AND LIABILITY RELEASE

---

CTMS agrees to provide needed entrance passes, vehicle permits and maps to Festival site prior to event weekend. All Vendors must enter through the gates on Wilbur Ave, receive a Festival wristband and either proceed to the designated unloading area or find appropriate parking. Please note that there is no designated vendor parking area. Street parking should be ample during the early morning; no vehicle may enter or exit the Festival grounds before 5:30 P.M. unless special permission has been granted. Wristbands (or other designated markers) will be provided and must be worn at all times during the Festival.

Complete and sign the Independent Contractor Statement below, send the entire application, the Certificate of Insurance, copies of your business license, resale license, health permits and a check for the entry fee (**\$100/\$150**) & optional rental costs, made out to the California Traditional Music Society, to the address on the bottom of this form. Finally, remember (if applicable) to contact the Los Angeles County Health Department as discussed on page 1.

In consequence of the California Traditional Music Society, its board of directors and its employees permitting seller \_\_\_\_\_ to participate in the Fall Equinox Folk Music, Dance and Storytelling Festival, and for other good and valuable consideration, SELLER agrees to hold the California Traditional Music Society, its board of directors and its employees harmless from and indemnify them for the total amount of any judgment, compromise or settlement based on the death of, injury to, or damage to the property of any person including seller and its agents, or employees arising from the participation of seller in the Fall Equinox Folk Music, Dance and Storytelling Festival, September 12, 2010, commencing and terminating.

It is hereby acknowledged that seller is an independent contractor and that the responsibility for reporting earnings and paying any government taxes and union dues or fees that may be due, is the sole responsibility of the seller. Seller is responsible for withhold payroll taxes as well as worker's compensation insurance for all his/her employees.

I (We) have read, fully understand, and agree to abide by the rules set forth in the accompanying letter, regarding participation in the Festival. I (WE) FULLY UNDERSTAND THAT THERE IS ABSOLUTELY NO BOOTH SHARING.

**Signature:** \_\_\_\_\_ **Date:** \_\_\_\_\_

**Print Name:** \_\_\_\_\_

**Business License #:** \_\_\_\_\_ **Resale License #:** \_\_\_\_\_

CALIFORNIA TRADITIONAL MUSIC SOCIETY

4924 Balboa Ave #637, Encino, CA 91316

Phone: (818) 817-7756

Email: [info@ctmsfolkmusic.org](mailto:info@ctmsfolkmusic.org)

Website: [www.ctmsfolkmusic.org](http://www.ctmsfolkmusic.org)

Rev:5/6/11